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## Hunt Group

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## Hunt Group

One of the features available on your account is **Hunt Group**. This service allows you to **distribute phone calls** from a single telephone number to a **group of up to 10** phone lines. The call will ring according to the order you set up the numbers.

You can decide if you want the hunt group to be enabled at all times or on specific days and times (such as outside of work hours).

The service also allows you to set **how long to wait** before moving to the **next number** in the hunt group and whether to follow normal call logic or send calls to voicemail if all numbers are unavailable.

1. Log into your account.
2. Select **Switchboard**.
3. Select number.
4. Select **Inbound > Hunt Group**.
5. Enter the seconds you would like to **Start Hunt Group**.
6. On **Number**, enter the number you would like to be in the group.
7. On **Hunt next in**, enter the seconds that the call will trigger for that next number.
8. To set up another number, just click on **+Add**.
9. Click **Save** to update settings.

## Hunt Group ^

Active  ▼

Start hunt group  sec

Connect as normal

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Number

Hunt next in  sec

- Remove

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Number

Hunt next in  sec

+ Add - Remove

Time Out: Each number can have its own timeout before moving on to the next number. The default is 10 seconds timeout for each number.

*Note: The numbers will always be called in sequential order, so set up your Hunt Group numbers in the order of priority you want the calls to be answered.*